

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: YOUTH PROGRAMS

DATE: APRIL 26, 2007

Committee Members Present:

Supervisors Gabriels
F. Thomas
Champagne

Others Present:

Margaret Smith, Director, Youth Bureau
Hal Payne, Commissioner, Administrative &
Fiscal Services
Nicole Livingston, Deputy Clerk
Supervisor Geraghty
Katy Goodman, Secretary to the Clerk

Committee Members Absent:

Supervisors Girard
Merlino

Mr. Gabriels called the Youth Programs Committee meeting to order at 10:55 a.m.

Motion was made by Mr. F. Thomas, seconded by Mr. Gabriels and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk. Mr. Champagne stated he had not been present at the meeting.

Privilege of the floor was extended to Margaret Smith, Director of the Warren County Youth Bureau, who distributed copies of her Agenda packet for the meeting. A copy of the Agenda packet is on file with the minutes.

Pursuant to Agenda Item No. 2, Mrs. Smith updated the Committee members on the status of the USTA (United States Tennis Association) Eastern Tennis grant. She recalled at the last meeting she had advised them there was the possibility that the County would not be awarded this grant again. However, she stated, the Board of Supervisors and the Town of Lake Luzerne had sent letters to the USTA asking them to reconsider renewing the County's grant.

Mrs. Smith apprised that last year the grant amount was just under \$4,000 and it was to fund tennis lessons in some of the Towns. In addition, she recalled, under the regulations for the grant renewal it was possible that the funds would be reduced by half and that they would need to expand the program by adding another community. Mrs. Smith advised the grant had been renewed and subsequently she had some requests for resolutions relative to the grant.

Mrs. Smith requested approval to renew the agreement for the Tennis Instruction Program grant with the Association of New York State Youth Bureaus and the USTA Eastern Region.

Motion was made by Mr. F. Thomas, seconded by Mr. Champagne and carried unanimously to approve the aforementioned request, as presented, and to authorize the necessary resolution for the next board meeting. A copy of a resolution request form is on file with the minutes.

Mrs. Smith requested approval of a referral to the Finance Committee to amend the 2007 County

budget to increase estimated revenues and appropriations in the amount of \$2,000 to accept the funds for the Tennis Instruction Program grant from the Association of New York State Youth Bureaus and the United States Tennis Association.

Motion was made by Mr. F. Thomas, seconded by Mr. Champagne and carried unanimously to approve the aforementioned request, as presented, and to refer it to the Finance Committee. A copy of a resolution request form is on file with the minutes.

Mrs. Smith stated in last year's Tennis Instruction Program the Towns of Warrensburg and Lake Luzerne provided free lessons as part of their Municipal Recreation Programs. She advised that the addition of free lessons to the programs resulted in increased attendance at the Recreation Programs. Mrs. Smith noted an article and pictures of the Tennis Instruction Program were also featured in the New York State Association of Youth Bureaus' statewide newsletter.

Mrs. Smith advised that relative to the required expansion of this year's program, she had talked with Philip Goodman, from the Town of Johnsburg's Recreation Program, about adding their program to the Tennis Instruction Program. She stated this was a 100% grant funded program.

Mrs. Smith requested approval of contracts with the Towns of Lake Luzerne, Warrensburg and Johnsburg for the Tennis Instruction Programs.

Motion was made by Mr. F. Thomas, seconded by Mr. Champagne and carried unanimously to approve the aforementioned request, as presented, and to authorize the necessary resolution for the next board meeting. A copy of a resolution request form is on file with the minutes.

Next, Mrs. Smith apprised they had received an additional \$320 in State Youth Development Delinquency Prevention Youth Recreation funds as outlined in the 2007 Resource Allocation Plan. She stated a budget amendment was needed to reflect receipt of the funds. Mrs. Smith explained they estimated the figures for these funds before the Youth Board allocated the funds for the programs. She requested approval to refer a request to the Finance Committee to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$320.

Mr. Payne entered the meeting at 11:00 a.m.

Motion was made by Mr. Champagne, seconded by Mr. F. Thomas and carried unanimously to approve the aforementioned request, as presented. The item was referred to the Finance Committee. A copy of the resolution request form is on file with the minutes.

Mrs. Smith requested approval of a Transfer of Funds in the amount of \$135. She explained these were funds from the Assets Coming Together (ACT) for Youth grant that had been previously added to the Youth Bureau's budget by resolution. Mrs. Smith stated the funds were for the purchase of an office chair for the Bi-County Collaboration Coordinator who would be located in the Department to work on the ACT grant.

Motion was made by Mr. F. Thomas, seconded by Mr. Champagne and carried unanimously to approve the aforementioned request, as presented, and to refer it to the Finance Committee. A copy of the Request for Transfer of Funds is on file with the minutes.

Pursuant to Agenda Item No. 4, Mrs. Smith outlined requests for the Committee's approval of overnight travel for her to attend some training events. The first request, she said, was to attend the Association of NYS Youth Bureaus' Directors Training in Rome, New York, on May 8th and 9th. Mrs. Smith apprised that the County's only cost would be for the use of a fleet vehicle. She stated copies of the Authorization To Attend Meeting Or Convention For Overnight Travel request form and attachments which outlined the training agenda and topics were included in the Agenda packet. Mrs. Smith acknowledged that the training was coming up quite soon. However, she stated, the last time the Committee met was in February and she did not have the information on the training at that time.

Motion was made by Mr. F. Thomas and seconded by Mr. Champagne to approve the request, as presented.

Discussion ensued, and Mrs. Smith advised she would only be staying at the training for one night. She confirmed for Mr. Champagne that she would provide the Committee members with a synopsis of what was discussed at the training. Mr. Champagne commented it seemed that the State should provide more funds for programs for youth. Mrs. Smith apprised there was a small increase in the total amount of State funds for this year's programs. She noted she attributed the increase to assistance and support from Senator Elizabeth Little. Mrs. Smith advised she had provided that information to the Board of Supervisors about the affect of the State budget on the County's Departments.

Mr. Gabriels called the question and the motion was carried unanimously authorizing the travel request as presented above.

The second request, Mrs. Smith presented was to attend a training event called Strategic Collaborative County Planning: Moving Forward III, in Syracuse, New York, on June 5th and 6th that was being sponsored by the State Office of Children and Family Services. She apprised there would be no cost to the County because the State required that Social Services Departments and Youth Bureaus be involved in collaborative planning for youth and families. Mrs. Smith noted that two people from a County were allowed to attend the training and the other person would be from the Social Services Department. The request for that person would probably be going through the Social Services Committee, she added. Mrs. Smith advised the State would reimburse her for the mileage so she would drive her own vehicle. A copy of an Authorization To Attend Meeting Or Convention For Overnight Travel request form and an attachment pertinent to the training were included in the agenda packet.

Motion was made by Mr. Champagne, seconded by Mr. F. Thomas and carried unanimously to approve the aforementioned request, as presented.

Mrs. Smith stated there was a pending item from the Clerk of the Board of Supervisors' Office that she was to provide a list of duties an Americorps volunteer could do for the Youth Bureau at this meeting. She stated she was not prepared today to provide the details on the scope of work that she felt the position should perform. Mrs. Smith noted it had been a very busy month for the Youth Bureau and she needed more time to work on this item.

Pursuant to Agenda Item No. 5, Mrs. Smith commenced with review of the Coming Attractions items listed on the agenda. The first event, she said, was that an open house would be held today from 12:00 noon to 6:00 p.m. at the WAIT House emergency shelter for homeless youth that is operated by the Homeless Youth Coalition. Mrs. Smith noted the shelter is located at 12 Waite Street in Glens Falls and she provided directions to the location. She invited the Committee members to visit the shelter during the open house.

Next, Mrs. Smith stated, on April 27th she would be conducting a field trip for 17 students from the Adolescent Psychology class at Warrensburg High School. She noted the students would be coming to the Youth Bureau Office and they would visit the WAIT house to learn about opportunities that were available to work with youth in psychology-related careers. Mrs. Smith noted the students are part of a distant learning class and some of them would be from other rural school districts.

Mrs. Smith announced the annual Warren County Youth Court breakfast would be held on May 4th. She stated all the Supervisors had received invitations to the event. Mrs. Smith displayed an invitation to the breakfast and she advised the deadline to respond to the invitation was tomorrow and a telephone number was listed to call to respond.

Mrs. Smith advised the Youth Court Program had provided some excellent opportunities for youth such as a Law Day essay contest sponsored by the Warren County Bar Association and the Victim Impact Panel of Warren and Washington Counties. She explained the adults who were sentenced to attend the Panel paid fees which were used to provide funds, a portion of which were used to provide a scholarship for a senior member of the Youth Court based on an essay contest.

Mrs. Smith stated the Youth Court had also organized a local group of youth to participate in the recent international Global Youth Service Day Program. She stated as part of the Program the youth who were from the Town of Warrensburg refurbished parts of a playground in the Town. Although, she noted, they could have obtained grants for the supplies, they secured donations for all the supplies they used for the project.

Mrs. Smith announced the next Warren County Youth Board meeting would be held on May 16th.

Next, Mrs. Smith announced that on June 2nd Adirondack Community College (ACC) and the Warren and Washington Counties Youth Bureaus would jointly sponsor a Recreation Resource Expo and Training for the Directors of the Municipal Recreation Programs. She stated the Expo

would be held at ACC. Mrs. Smith advised information on the Expo would be sent to all the Municipal Program Directors in the two Counties and any of their staff would also be welcome to attend. There was no charge to participate in the event and lunch would also be provided at no charge, she added.

Mrs. Smith stated as part of the aforementioned tennis grant, an instructional workshop to train those who would be teaching the tennis lessons would be held on June 25th. However, she said, at this time the location for the workshop had not yet been decided on and she would be discussing with the aforementioned communities where the lessons would be given.

Lastly, Mrs. Smith advised that the Lifeguard Training sessions would begin on June 2nd. She stated she would be providing the Towns with the information on the Training very soon.

General discussion ensued.

There being no further business to come before the Committee, on motion by Mr. Champagne and seconded by Mr. F. Thomas, Mr. Gabriels adjourned the meeting at 11:20 a.m.

Respectfully submitted,

Katy Goodman, Secretary to the Clerk